



INTERPRETIVE TOUR GUIDE

Duties and Responsibilities

Guided Tours

- Lead guided tours for the general public, private tour groups and school groups
- Learn and effectively communicate wildlife and habitat information provided in the training manual
- Learn and demonstrate interpretive techniques covered during training
- Continue to learn, increase knowledge and refine interpretive skills throughout the summer

Customer Service

- Cover front desk duties (admissions and merchandise sales) when needed
- Provide tourists with information about the local area
- Interact with guests following tours
- Interact with guests in the exhibit area
- Look up information in field guides, tour books, etc. to assist guests

Monitoring and Data Collection

- Monitor water levels in spadefoot breeding ponds and fill as needed/per schedule
- Monitor hummingbird feeders and clean/fill as per schedule
- Monitor bluebird boxes and record bluebird data
- Record species sightings
- Update log sheets (water, feeders, etc.)

Cleaning and Site Maintenance

- Clean and re-stock bathroom daily
- Keep the exhibit space and gift shop clean and tidy (mop floors, dust, etc.)
- Re-fill the rack display and the self-guided tour booklet holder daily
- Weed the garden whenever possible
- Prune bushes in garden and along boardwalk as needed
- Empty garbage and recycling, pick up litter, sweep walkways, etc.
- Assist with other special projects as needed

General

- Attend training week
- Follow all policies, procedures and safety guidelines
- Demonstrate positive attitude

Qualifications

- Interest in local habitat and the environment
- Experience and/or comfort speaking in front of groups
- Willingness to learn and improve skills
- Self-motivated work style and willingness to help out when/where needed
- Strong problem-solving skills and good judgment
- Ability to work well with others (staff and volunteers)
- Ability to work a flexible schedule including weekends and statutory holidays
- Ability to conduct 2-3 tours per day (1.5 km walk), complete physical activities and handle summer heat

Please send cover letter and resume to:

Leor Oren, Desert Centre Manager

manager@desert.org

Deadline: Open until filled.

ODC is an equal opportunity employer that encourages people of visible minorities, First Nations/Aboriginal individuals, newcomers and immigrants, members of the LGBTQ community, people of diverse abilities, and members of other underrepresented communities to apply. We thank everyone who applies for these positions. Only successful applicants will be contacted for interviews.